



## APPENDIX 2

### EXHIBITOR MANUAL – IWCSPP 2026 Speke Resort Munyonyo, Kampala | October 19-23, 2026

#### 13th International Working Conference on Stored Product Protection (IWCSPP 2026) Kampala, Uganda | October 19–23, 2026

#### 1. Introduction

Welcome to the official Exhibitor Manual for IWCSPP 2026. This document outlines critical logistics, rules, and services to ensure a successful exhibition experience. All exhibitors must comply with the guidelines below.

Organizer: Local Organizing Committee (LOC)

Venue: Speke Resort Munyonyo, Kampala

Exhibition Dates: October 19–23, 2026

#### 2. Key Contacts

Role	Contact Person	Email	Phone
Exhibition Coordinator	Brian Kawessa	[exhibitors@iwcspp2026]	[+256 702539542]
Logistics Support	Gabriel Byuma	[logistics@iwcspp2026]	[+256 770638385]

#### 3. Exhibition Space & Fees

##### Booth Allocation

- Cost: Paid to LOC (see website) for tiered pricing: Bronze (\$2,000) to Platinum (\$30,000).
- Booth Branding & Accessories: Supplied by approved Exhibition Service Providers (list linked).

##### Included in All Booths:

- Back wall (3m high) and side panels (1m high)
- 1 table, 2 chairs, power outlet (220V), Wi-Fi
- Company name on booth and conference materials

##### Booth Sizes by Tier

Tier	Size	Location Priority
Bronze	3m × 2m (6m <sup>2</sup> )	Standard
Silver	3m × 3m (9m <sup>2</sup> )	Mid-tier
Gold	4m × 3m (12m <sup>2</sup> )	Prime
Platinum	6m × 3m (18m <sup>2</sup> )	Premium (entrance)

#### 4. Booth Setup & Logistics

##### Key Dates

- Move-in: October 18, 2026 (8:00 AM–6:00 PM)
- Exhibition Hours: October 19–23 (8:00 AM–6:00 PM daily)
- Dismantling: After 4:00 PM on October 23, 2026

Services Provided by Exhibition Contractors



Exhibitors must hire services (branding, furniture, AV) from approved providers (listed here):

- Booth construction (walls, flooring, lighting)
- Custom branding (vinyl prints, banners)
- AV equipment rental (screens, projectors)
- Additional furniture (chairs, shelves)

Note: LOC does not provide these services directly.

## 5. Rules & Regulations

### General Requirements

- ☒ Access: Exhibitors receive 2 to 6 staff passes depending on the amount paid per booth.
- ☒ Safety: No open flames or hazardous materials.
- ☒ Noise: Keep volume below 75dB to avoid disruptions.

### Restrictions

- ☒ **Height Limit:** Structures cannot exceed 3.5m.
- ☒ **Weight Limit:** 3-5 tons. In case of more tonnage, please contact LOC organisers
- ☒ **Early Dismantling:** Booths must remain intact until 4:00 PM on October 23.

## 6. Shipping & Storage

- Deliveries: Ship to venue by October 10, 2026. Label:
- "IWCSPP 2026 – [Company Name] – Booth [Number]"
- Storage: Limited space available

## 7. Promotion & Engagement

### Maximize Your Impact

- Live Demos: Book slots via the conference app.
- Giveaways: Pre-approve samples with LOC.
- Social Media: Use IWCSPP2026 for reposts.

### Included Benefits by Tier

Benefit	Bronze	Silver	Gold	Platinum
B2B Matchmaking	1 session	2 sessions	3 sessions	Dedicated lounge
Media Coverage	-	Dedicated lounge	TV/radio	Prime feature

## 8. Post-Conference

- Digital Booth: Profiles remain active for 6 months.
- Post-Event Report: All exhibitors featured.

## 9. Next Steps

1. Register: Confirm booth tier on [website].
2. Contract Services: Book with approved providers by September 19, 2026.
3. Submit Requirements: Special requests (AV, storage) to [logistics@iwcspp2026].

Download Full Terms: [<https://13iwcspp.com/exhibit/>]

We look forward to your participation!

**The IWCSPP 2026 LOC**